

Job Summary

To contribute and lead the Jubilee Centre's research and development portfolio of work. To engage in high-quality research activity resulting in high quality publications; to lead research projects or research initiatives within the Centre where appropriate; and to contribute to the Centre's research strategy.

A fixed term appointment (24 months initially; this post may also provide the opportunity for a 12 month secondment) to create and contribute to the creation of knowledge by undertaking a specified range of activities within a new multidisciplinary research and developmental programme exploring the psychological, educational, and ethical dimensions of character. The Senior Research Fellow will work across the Jubilee Centre for Character and Virtues research and development portfolio of projects and contribute to the management of projects and individual staff.

Specifically the post holder will play an important role in planning and developing the research, helping to define the approach, methodology, review the literature, and collect the data. This new phase of work seeks to build on the existing work of the Jubilee Centre in the areas of character, virtues, and human flourishing. The post holder will be expected to be proactive in completing research duties, and to prioritise their own work schedule to accommodate the overall priorities of individuals, project teams and the Centre as a whole. It is expected that the post holder will use their own initiative and judgement to solve problems as they arise, but should report to the Jubilee Centre Director and Deputy Director, as well as other senior colleagues for advice and guidance when necessary. It is expected that this post holder will provide advice and guidance to junior researchers in the Centre on research, publications, and career development.

This post would suit someone who is keen to further a career as a senior researcher in a practice-orientated and policy development environment, and who has substantive experience in higher education management or research management activities. The post holder will be expected to provide academic leadership and to support the management activity of the Centre, and contribute to the delivery of research strategy.

It is important that the post holder has a strong belief in the vision, aims and goals of the Jubilee Centre for Character and Virtues. www.jubileecentre.ac.uk

Main Duties

Research

Pursue sustained research activity through original research and scholarship, including other research-related contributions through conference papers and presentations and/or consultancy projects and advice. Where appropriate for the discipline this may include some but not all of the responsibilities listed below:

- **Make a major contribution to the management of research activities and contribute to the development of the Centre's research strategies and themes**
- **Develop proposals for major research projects which will make a significant impact, and lead to an increase in knowledge or understanding, or the development of new explanations, insights, concepts or processes.**
- **Publish leading research that results in a sustained, highly respected reputation of international quality in the subject area and/or designing and developing innovative underpinning technologies**
- **Provide expert advice internally and externally**

- Provide leadership of research that contributes to the progression of the discipline (in disciplines where this is possible)
- Referee and peer review articles for peer reviewed academic journals and grant applications by research councils and/or other major funding bodies
- Make presentations at national or international conferences and identify ways to disseminate research outputs informally via the internet, the media and other forms of public engagement.

Lead sustained high value impact activity in knowledge transfer and enterprise (including business engagement, public engagement) that is of manifest benefit to the College and University and: (a) makes a significant contribution to policy development at national and international level; and/or (b) involves development of industrial links and comparable networks and initiatives.

In addition, research responsibilities will include some but not all the indicative responsibilities from grade 8 listed below:

- Project manage research activities, and/or supervising other research staff
- Develop novel methodologies and techniques appropriate to the type of research being pursued
- Supervise and examine PhD students, both within the institution and externally

Management/administration

Chair and/or lead activities in the Jubilee Centre and representation on University committees or working groups. Where appropriate to the discipline, this may include some but not all of the responsibilities listed below.

- Contribute significantly to the development and running of the Jubilee Centre, for example, leading activity on research
- Leading and line-managing research staff within the Centre to include recruitment, probation, mentoring, performance review and staff development; and taking responsibility for the delivery of the research programmes.
- Make significant contributions to the development of the Jubilee Centre research strategy
- Contribute significantly to the development and delivery of knowledge transfer, enterprise, business engagement and public engagement activities with a sustained high value impact of manifest benefit to the College and the University

In addition, management/administration responsibilities will include some but not necessarily all the indicative responsibilities from grade 8 listed below:

- Contribute to the administration/management of research across the Jubilee Centre
- Lead/project manage a team to devise and implement a new and/or revised process (e.g. new programme or a recruitment drive)
- Advise on personal development
- Contribute to administrative activities within the University (e.g. appeals panels, working groups).
- Develop and manage staff and resources in support of major research activities

Person Specification

Demonstrated excellence at the level of accomplishment expected to meet the promotion criteria for Senior Lecturer in both Research, and Management and Administration, as outlined below. **In addition, :** (i) **a higher volume** of excellent outputs/inputs in Research, and in research-related Management and Administration than would be expected for a Senior Lecturer in a similar field,

ideally in an Education, or other Social Science discipline; **and/or** (ii) **an exceptional quality** of outputs in Research and in research-related Management and Administration ideally in an Education, or other Social Science discipline.

Research requirements

An excellent national reputation and a developing international profile through original research work and a clear record of impact. Evidence of success under the following headings, as appropriate to the discipline:

- High level peer esteem as evidenced by
 - Excellent reputation in the UK and often internationally, reflected in sustained high quality output, level of innovation, impact on subject and recognition.
 - An excellent and sustained record of peer reviewed research publications.
- Successful and sustained supervision of doctoral students to completion.
- Substantial and sustained research income generation, e.g. through research grants, contracts, research consultancy or other external funding.
- Sustained high value impact knowledge transfer and enterprise that is of manifest benefit to the College and University.
- Ability to lead and manage a major research programme.

Management and administration-related requirements

Demonstrated significant achievement in management and administration-related activities, which may include leadership of activities/initiatives. Evidence of success under the following headings.

- Successful and sustained performance in significant administrative/managerial role (s) (e.g. exams officer).
- Significant and sustained high quality innovative contributions to the management/administration of the Department/School/College or University.
- Successful and sustained contribution to the corporate life of the School/College/University, displaying willingness to contribute actively to committees, collaborative teaching and administrative tasks.
- Ability to exercise a high degree of innovation and creative problem-solving.
- Excellent presentation skills, with the proven ability to communicate effectively, both orally and in writing, with students, colleagues and external audiences.

The skills and experience listed above will be additional the skills and experience required at grade 8 including higher degree relevant to research area (normally PhD) or equivalent qualifications.